

Library Board of Trustees  
Somers Public Library  
June 11, 2025  
Special Meeting Minutes

Members present: Catherine Embriano, Mike Gruber, John Kelleher, Jack Kertenis, Ann Levesque, Marybeth Marquardt, Bob Socha  
Members absent: Lisa Gladysz, Andy Phillips  
Also present: Joanne Nichting, Library Director  
Todd Rolland, Director of Public Works  
Brian Wissinger, Chief Financial Officer

Acting Chairperson, Jack Kertenis, called the meeting to order at 6:31 PM.

*First Audience to Citizens:* Mr. Rolland and Mr. Wissinger discussed the town and state's requirements regarding the proposed pavilion project. Any project with a cost of over \$15,000 must have an RFP created and put out to bid. This is per state law and the town's Purchasing and Procurement Policy. We would then have to accept the lowest bid from a qualified bidder. This is regardless of the source of the funding. Any project with a cost of over \$50,000 is subject to Commission on Human Rights and Opportunities (CHRO) compliance. Any project with a cost of over \$100,000 is subject to CT Prevailing Wage and CHRO compliance. Mr. Socha presented a pavilion with a cost below \$50,000 for the Board to consider. The Board opted to table further discussion on this until the Fall.

*Approval of Minutes:* Minutes from the May 20, 2025 meeting were presented and reviewed. Ms. Levesque moved to approve the minutes; seconded by Ms. Embriano. Minutes approved.

*Correspondence:* A thank you card was received by former library director, Francine Aloisa, thanking the Board for their contribution to New England Donor Services in memory of her husband William Aloisa.

*Treasurer's Report:*

The Treasurer's report was distributed and discussed. Ms. Nichting made note of a couple items, including a BorrowIT reimbursement payment that was received from the CT State Library along with a donation in memory of former trustee, Lois Lindell, from her husband and children earmarked for the pavilion project. The report will be filed for audit.

*Financial Business:*

The FY25 year-to-date financial report was presented by Ms. Nichting. She noted that there is leftover money that she is using to buy needed materials and supplies before the end of the fiscal year. The report will be filed for audit.

*Committee Reports:* None

*Old Business:* None

*New Business:* None

*Director's Report:*

Ms. Nichting presented her Director's Report to the Board, which included general library information, program attendance, circulation, meeting space usage, and other updates on library events. She reviewed many of the bulleted items, and invited the new Children's Library Assistant, Ellen D'Angelo, into the Conference Room to meet the members of the Board. The report was accepted as presented.

*Second Audience to Citizens:* None

The meeting was adjourned at 7:36 PM. The next meeting will be on September 16, 2025.

Respectfully submitted,  
Joanne Nichting

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING